

CONSEIL DE L'ATLANTIQUE NORD  
NORTH ATLANTIC COUNCIL

EXEMPLAIRE N° 80  
COPY  
NATO CONFIDENTIAL  
DOCUMENT  
AC/36(M)D/5

ORIGINAL: ENGLISH  
28th April, 1955

EXPERT WORKING GROUP ON MANPOWER

MOBILISATION OF MANPOWER IN AN EMERGENCY FOR ESSENTIAL  
CIVILIAN EMPLOYMENT (ROLE OF THE NATIONAL EMPLOYMENT  
SERVICE)

DRAFT QUESTIONNAIRE

Note by the Secretary

The attached draft questionnaire has been prepared in compliance with the instructions of the Expert Working Group at its meeting on 1st March, 1955. It covers procedures for meeting manpower requirements for essential civilian purposes in an emergency and is intended to be complementary to the previous questionnaire (document AC/36-D/32(Final)) on Mobilisation of Manpower in an Emergency for the Forces and Civil Defence.

2. In sending out the present questionnaire to delegations, the Expert Working Group may wish to draw attention to the fact that, in certain instances, there may be some slight overlapping between these two questionnaires; for example, the registration system adopted by a country for civilian manpower requirements may be the same as that already described for military and civil defence needs, or again, the procedure for allocating men and women to essential civilian work may have been partly or wholly set out in answer to questions in the earlier document on arrangements for ensuring that skilled workers are not accepted indiscriminately for the Forces and that the best use is made of scientists, engineers and doctors. If this is so, the Expert Working Group might agree to ask delegations to answer the questions in this present questionnaire as fully as possible for the sake of clarity, repeating if necessary their previous answers.

3. In order to obtain a comprehensive picture of the problem, additional information might be necessary on the operation of National Employment Services in peacetime; the Secretariat suggest that the Working Group consider whether supplementary questions should not be added to the attached questionnaire to cover this point.

4. The Secretariat furthermore wish to suggest that the Working Group might find it desirable to define further the term "Employment Service", used in the title of the Draft Questionnaire, to avoid any possible confusion.

5. Delegations are asked to submit their answers to this questionnaire to the Secretariat before 1955.

6. This draft has been reviewed by the Reports Officer in accordance with the procedure set forth in C-M(53)57.

(Signed) P. ANNINOS

Palais de Chaillot,  
Paris, XVIIe.

NATO CONFIDENTIAL

DRAFT QUESTIONNAIRE

ROLE OF THE EMPLOYMENT SERVICE IN TIME OF WAR

1. Procedures for registering men and women for essential work in an emergency:
- (a) What special arrangements have been made for the registration and classification of men and women by industry and occupation under wartime conditions?
  - (b) What procedures have been devised for dealing with the greater flow of traffic through employment offices in an emergency, e.g., by simplification of procedure, re-arrangement of existing premises or acquisition of additional premises, engagement of additional staff, etc.?
  - (c) Is the Occupational Index of Classifications, used for employment purposes in peacetime, adequate for wartime use?
2. Procedures for allocating men and women to essential work in an emergency:
- (a) What arrangements exist for determining priorities for guiding the Employment Service in the allocation of manpower?
  - (b) Have procedures been drawn up for limiting employment numerically or by occupation in less essential industries?
  - (c) What arrangements have been made for channelling workers into, or retaining them in, activities where their skills can be of the greatest value in the war effort?
  - (d) What arrangements have been worked out for the inter-regional movement of labour, bearing in mind such problems as accommodation, wages, etc.?
3. Arrangements for the continuity of the Employment Service in time of war:
- (a) In the event that wartime conditions may incapacitate directing officials of the Employment Service from carrying out their functions, what arrangements have been made for the planned succession of authority of other officials capable of performing their duties?
  - (b) What arrangements have been made for operating employment offices from alternative sites or by means of mobile offices?
  - (c) What arrangements have been made in advance for officials of the Employment Service to have access on a priority basis to communications (e.g. telephones, telegraphs, radio) and transportation?
4. Plans for meeting emergency manpower requirements:
- (a) What arrangements have been worked out between the authorities of the Employment Service and of Civil Defence for meeting wartime civil defence requirements for:
    - (i) full-time workers?
    - (ii) part-time workers?

- (b) What arrangements have been worked out with the defence production authorities for meeting the manpower requirements of the defence production programme in time of war:
- (i) nationally?
  - (ii) locally?
- (c) What arrangements have been worked out with the military authorities for meeting supplementary civilian manpower requirements of the armed forces in time of war or an emergency:
- (i) nationally?
  - (ii) locally?
- (d) Is the Employment Service responsible for any aspects of the procedure for calling up men for military service in time of war? If so, please indicate in what way.

5. Arrangements for labour and management co-operation:

- (a) To what extent have labour and management been brought into the development of all the above plans?
- (b) To what extent is it expected that labour and management would assist in operating the plans in the event of war?