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NORTH ATLANTIC MILITARY COMMITTEE  
COMITE MILITAIRE DE L'ATLANTIQUE NORD

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MEMORANDUM FOR: MINISTRY OF DEFENCE, BRUSSELS, BELGIUM  
DEPARTMENT OF NATIONAL DEFENCE, OTTAWA, CANADA  
MINISTRY OF DEFENCE, COPENHAGEN, DENMARK  
MINISTRY OF DEFENCE, PARIS, FRANCE  
MINISTRY OF DEFENCE, BONN, FRG  
HELLENIC ARMED FORCES COMMAND, ATHENS, GREECE  
MINISTRY OF DEFENCE, ROME, ITALY  
MINISTRY OF DEFENCE, THE HAGUE, NETHERLANDS  
CHIEF OF DEFENCE, OSLO, NORWAY  
MINISTRY OF DEFENCE, LISBON, PORTUGAL  
TURKISH GENERAL STAFF, ANKARA, TURKEY  
MINISTRY OF DEFENCE, LONDON, ENGLAND  
SECRETARY OF DEFENCE, (DIA-AP-Y), WASHINGTON, D.C.  
SUPREME ALLIED COMMANDER, EUROPE  
SUPREME ALLIED COMMANDER, ATLANTIC  
ALLIED COMMANDER IN CHIEF, CHANNEL

SUBJECT: Administrative Instructions for the Updating of  
MC 260/68, MC 261/68 and MC 262/68

Reference: MCM-44-68, 23 May 69

1. An Ad Hoc Technical Intelligence Working Group (AHTIWG) will assemble at NATO Headquarters, Brussels, from 6 October 1969 for approximately eight working days in accordance with reference.

2. Delegates and Observers are requested to arrive at the main entrance of NATO Headquarters between 0830 and 0915 on 6 October. An Information Sheet regarding the Terms of Reference Conference is attached.

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(Approved for Public Disclosure)

Per Authority IMSM-0462-02  
By [Signature] Date 16.1.2007

*[Handwritten signature]*

N.G. PALAIOLOGOPOULOS  
Lieutenant General, Hellenic Army  
Director, International Military Staff

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1 ENCLOSURE: Information Sheet

COPY TO: MILREPS, FMM, LIST B (Less OTO, C-E and LOG DIV) (15 Cys Intel.Div),  
SACEUREP, SACLANTREP

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This document consists  
of 1 page plus 6 pages  
of enclosure

NATO's 20th Anniversary

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*350,0913*

*Dec*

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## ENCLOSURE

AD HOC TECHNICAL INTELLIGENCE WORKING GROUP (AHTIWG)  
AT NATO HEADQUARTERS BRUSSELS - FROM 6 OCTOBER 1969

## INFORMATION SHEET

### GENERAL

1. Delegates and observers (nominal list attached) are requested to assemble in Conference Room in Block L which number will be designated on bulletin board at main entrance. An agenda for the Conference will be issued and Rear Admiral Poser, Assistant Director for Intelligence, IMS, will open the proceedings at 0930.

### Passes and Nameplates

2. Each delegate and observer will be issued a special pass upon arrival, valid from 6 October to 15 October, which will admit him to NATO Headquarters and to the Conference Room area. This pass should be carried at all times and should be shown to the guard when passing any of the security check points. Passes should be returned to the Security Desk at the main entrance on finally leaving NATO Headquarters on completion of the conference.

3. Delegates and observers are requested to wear the nameplates, which will be issued to them on arrival, throughout the conference. Nameplates should be returned to Security Desk on finally leaving NATO Headquarters.

### Security

4. All delegates and observers are personally responsible for the security of classified conference material issued to them. Conference rooms will be secured during the lunch break of each working day.

5. At the close of business each day, delegates and observers may adopt one of the following methods for the overnight security of classified documents:

a. Hand them in to their National Military Representative, Delegation or MNC Representative for safe custody;

b. Use the large envelopes which will be available in the Administrative Office of the Intelligence Division, Room G-311. These should be marked with the name of the delegate or observer and sealed. They will be kept in the Intelligence Division strongroom overnight, and will be available for reissue in conference rooms at 0845 on the following day.

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6. At the close of business on the last day of the conference, delegates and observers are requested to adopt one of the following methods for the disposal of classified papers:

a. Deliver them to their National Military Representative, Delegation or MNC Representative for safe custody and onward transmission;

b. Deliver them to Administrative Office of the Intelligence Division for destruction.

## Administrative Support

### 7. Personal Support

Requests for personal administrative support should be made to National Military Representatives, Delegations or MNC Representatives. A list of locations and telephone numbers is attached.

### 8. Conference Rooms

Conference rooms have been allotted as follows:

a. IS conference room in Block L to be designated for inaugural meeting and for allocation for the Steering Committee. (On 7, 9 14 and 15 October this will be Consultation Room Block M - Situation Center).

b. IS conference room in Block L to be designated for MC 260 subcommittee. (On 14 and 15 October will be Consultation Room Block M - Situation Room).

c. IS conference room in Block L to be designated for MC 261 subcommittee.

d. Room H-151 for MC 262/A subcommittee.

e. Room G-114 for MC 262/B subcommittee.

f. Room H-215 for MC 262/C subcommittee.

### 9. Conference Support

The following IMS/Intelligence Division Officers have been assigned duties with the AHTIWG as follows:

IMSM/INT Coordinator - Group Captain Paul Webb

IMS/INT Secretary - Colonel Piero Masi

Chief of Typing Pool, Draft Production  
and Distribution - MSTG Petry

The Typing Pool and Distribution Center will be in Room G306/G307.

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### Refreshment Facilities

10. Meals may be obtained from 1130 to 1415 in the Cafeteria, and from 1800 to 2000 in the Bar, on the ground floor of Block Na (Eastern end of NATO Headquarters) at an average price of 50 BF, or in the adjacent Restaurant from 1200 to 1430 for 100 BF. Sandwiches, drinks and coffee are available from the bar from 0800 to 2000.

### Taxis

11. The normal taxi fare in Brussels is 8 BF per kilometer, plus 15 BF for picking up. Taxi tip: 20%.

### Social

12. Rear Admiral Poser (Assistant Director for Intelligence, IMS), is sending individual invitations to all Delegates and Observers for a reception in NATO Headquarters, Salon des Ambassadeurs, on Monday, 6 October, from 1830 to 2030.

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## TELEPHONE DIRECTORY AND ROOM NUMBERS

<u>TITLE</u>	<u>ROOM</u>	<u>TELEPHONE</u>
Group Captain Webb	G-309	2656
Colonel Masi	G-344	2698
MSgt Petry	G-307	2654
Intelligence Division Administrative Office	G-311	2664
Conference Rooms	H-151 H-215	
Main Entrance Security	H-114	5576/5577
Head of the Guards		5567/5570
<u>Offices of MILREPS and MNC REPS</u>		
Belgium	F-325	2502
Canada	F-323	2511
Denmark	F-316	2515
France	H-313	5447
Germany	F-348/308	2543/2546
Greece	F-304	2552
Italy	F-230	2566
Luxembourg	C-150	5648
Netherlands	F-239	2576
Norway	F-214	4521
Portugal	F-209	2581/2582
Turkey	F-203	2595/2596
United Kingdom	F-122	2763
United States	F-115	5822
SACEUREP	H-337	2883/2884
SACLANTREP	H-331	2875/2876
<u>National Delegations</u>		
Belgium	A-350	3032
Canada	D-100	4206
Denmark	B-351	4100
France	H-342	5448
Germany	D-207	2546
Greece	B-235	5641
Italy	A-207	4706
Luxembourg	C-151	5648
Netherlands	C-347	4453
Norway	B-330	4510
Portugal	B-118	2584
Turkey	A-147	5619
United Kingdom	A-350	3032
United States	F-140	5750

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DELEGATES AND OBSERVERS

ATTENDING THE TERMS OF REFERENCE

CONFERENCE FOR MC 260 SERIES - 8 OCT 69

BELGIUM

Commandant G.A.H. MAUEN, BEA  
Commandant M. GOSET, BEA  
Lieutenant HOORNAERT, BEA

CANADA

DENMARK

Major H. J. BISP, RDAF  
Major J.M.F. DETHMER, RDAF  
Lieutenant I.S. CHRISTOPHERSEN, RDAF  
SL RE NA E. MORHORST, RDNA

ITALY

Lieutenant Colonel G. PANUNZI, ITA  
Commander E. DI GIOVANNI, ITN  
Lieutenant Commander R. DI PIERRO, ITN  
Major G.P. COLLA, ITAF  
Captain F. LEONE, ITA  
Lieutenant W. BAZZANELLA, ITAF  
Lieutenant N. MASELLI, ITAF

FRANCE

Major CAMASSEL, FA  
Mrs. de MONTESQUIOU, Civilian

GERMANY

Lieutenant Colonel H. FRENZEL, GAF  
Captain W. GULUMJAN, GAF  
Lieutenant Colonel H. PREDIGER, GAF  
Lieutenant Commander G. BREUN, GN  
Captain J. SKUDRE, GAF  
Lieutenant Colonel W. ABENDT, GA  
Mr. A. NAEHER, Civilian

NETHERLANDS

Major A.J.A. VERWEY, RNAF  
Second Lieutenant M.M.H. DRUMMEN, RNAF  
Second Lieutenant A. DE GROOT, RNAF

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### TURKEY

Colonel K. OZCELIK, TAF

### UNITED KINGDOM

Group Captain W. H. DAINTY, RAF  
Lieutenant Commander A.W. GRIGGS, RN  
Major G.D.K. WOOLRYCH, UKA  
Wing Commander C. THOMAS, RAF  
Squadron Leader I.S. PARRY, RAF  
Squadron Leader R.W.D.C. HOLLIDAY, RAF  
Squadron Leader R.L. DOORNE, RAF  
Squadron Leader W.E. LITTLEBOY, RAF

### UNITED STATES

Colonel W. J. MOULIS, USA  
Lieutenant Colonel G. B. BUNKER, USAF  
Major J. C. CONLEY, USAF  
Major B. T. HALL, USAF  
Mr. H. HOFFMAN, Civilian

### SACEUR

Squadron Leader A. DEARDEN, RAF  
Major F. K. FREIER, USAF  
Lieutenant Commander J. R. HAWKINS, USN

### SACLANT

Major A. WASHINGTON, USAF  
Lieutenant Commander E. A. STAUCH, USN

### CINCHAN

Squadron Leader W. L. McFARLANE, RAF

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