

DCM-2-50
18 January 1950MEMORANDUM FOR ALL RECIPIENTS OF DEFENSE COMMITTEE, MILITARY
COMMITTEE AND STANDING GROUP PAPERSSUBJECT: Handling of Corrigendums, Addendums and Decision
Sheets

1. Corrigendums. These are issued when it is desired to correct an error in a published paper. A corrigendum may enclose new pages to be substituted for old ones, may direct the writing in of corrections where the error is not extensive enough to warrant substitution of a page, or may combine both methods if several errors are to be corrected by one corrigendum.

2. Addendums. When additional information pertaining to a published paper becomes available after the paper has been circulated, it may be added by the circulation of an addendum. An example is where a paper, because of urgency, must be circulated before a supporting chart is available. When this chart is received by the Secretary, it is forwarded to the holders of the paper as an addendum to be made a part of the original paper.

3. Decision Sheets. After official action has been taken by a Committee on a paper under consideration, notice of the action taken is circulated by the Secretary to the holders for attachment as a new top sheet of their paper.

4. Action To Be Taken when a Corrigendum, Addendum or Decision Sheet Is Received. Since corrigendums, etc., are part of the official record, it is important that the instructions contained therein are immediately complied with. Otherwise, these changes or additions may become separated from the original papers and thereby result in confusion.

C. H. DONNELLY
Colonel, USA
Secretary

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