

CONSEIL DE L'ATLANTIQUE NORD  
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AC/19-F/12 (Revised)

COMMITTEE ON THE ANNUAL REVIEW  
REVISED OUTLINE OF FURTHER PROCEDURE FOR THE  
ANNUAL REVIEW

Note by the Secretary

The Committee at its last meeting considered a draft by the Secretariat on a further outline of procedure for the Annual Review (AC/19-R/9, Item II).

2. This paper has now been revised in the light of the discussion at that meeting and further informal consultation with Delegations, and is submitted for consideration by the Committee at its next meeting.

(Signed) R.G. BARNES

Faldis de Camillot,  
Paris, XVIIe.

REVISED OUTLINE OF FURNISH PROCEDURE FOR THE ANNUAL REVIEW

The Report resulting from the Annual Review should, it is suggested, consist of three parts.

(a) The first part should be a summary of conclusions and recommendations. This should be drafted in a form suitable for perusal by Ministers, that is to say it should cover all important aspects of the report as concisely as possible and should contain references to the fuller exposition of each question given elsewhere in the Report.

(b) The second part should contain a series of chapters dealing with the subjects covered by the Annual Review, e.g. Military considerations, required and planned expenditures, etc. The chapters would no doubt correspond generally to the sections of the Questionnaire. Each of the chapters would deal with the position of reporting countries as a whole in the subject which it covered. It seems appropriate, as suggested in AC/19-D/10, that this synthesis should be prepared by the Secretariat, organized in specialised teams, in liaison with representatives of the Working Groups described below, and then submitted to the Annual Review Committee. The Secretariat would, however, welcome the views of Delegations on the division and arrangement of the contents of this part of the Report.

(c) The third part of the Report should deal with the position of each individual country as it emerges both from the country's reply to the questionnaire and from the subsequent discussions.

2. In the view of the Secretariat this third part of the Report involves preparations, which can be broken down into three types of operations, described as (a), (b) and (c) in C-R(52)60, paragraph 1.

- (a) .. statistical examination by the staff.
- (b) The development of a brief, including questions to be addressed to the reporting country.
- (c) Discussions with country representatives.

3. It had been envisaged that this preparatory work would be conducted in three successive stages: in order to save the amount of time involved, it now seems possible, and in some respects advantageous, to proceed simultaneously with all three operations. As soon as a reply to the questionnaire has been received from any country, the staff would start to carry out statistical checks making available the results of their work as it is completed; at the same time Working Groups, including representatives of delegations and of the staff, would start preparing briefs and questions. These Working Groups could be provided in advance with references to the relevant parts of the formal country reviews conducted by the TOC last year, and also a note of any relevant problems outstanding from the TOC Report.

4. To study the detailed replies and conduct the examinations of the fourteen countries in a short period will involve great pressure of work. The Secretariat therefore suggests that the Working Groups should consist of a Chairman from the Secretariat and representatives of delegations, four of which would be "obligatory" members. The obligatory membership would vary as between Working Groups so as to give each Delegation the opportunity to serve. The only distinction between the obligatory members of a Working Group and other delegations would be that the former would be expected to familiarise themselves with all relevant details of the country to be examined, to attend all the meetings of the Group and to participate in its work. All meetings would, of course, be open to any other delegations who cared to attend. The distinction between the designated members of the Group and others would thus be one of obligation and not of privilege.

5. A provisional plan of the composition of these Working Groups prepared by the Secretariat is at Appendix I; it is subject to variation by arrangement between delegations. This plan assumes that the Belgian and Luxembourg replies will be examined by the same Working Group, since their economic data will, it is understood, be presented jointly. The plan does not cover the arrangements which will be required for the examination of the German reply; these will need to be considered separately.

6. In view of the limited time available for the conduct of the Annual Review, the procedure of the Working Groups will have to conform to a strict timetable if the work is to be completed expeditiously. It is suggested that three days should be allowed for the study of a country's reply, after its distribution, and that a Working Group should be prepared to hold its first meeting on the fourth day, even though a translation of the memoranda included in the reply may not by then have been distributed.

7. The subsequent procedure of each Group would be as follows. Technical questions would be put to the country as they arise; policy questions while being notified unofficially to the country concerned would be collected and submitted to all delegations for comment. These questions together with any supplementary ones suggested by delegations would then be put formally to the country the answers being elicited by the Group in the course of the ensuing oral discussions.

8. The findings of each Group will constitute a country chapter in the third part of the Report (see para. 1(c) above). The first part of the Report (summary of conclusions and recommendations) should include a summary of these findings to be prepared by the Secretariat in consultation with the Working Groups.

9. The preparation of the draft Report as described above would, of course, be supervised by the Annual Review Committee and it is hoped that this body could adopt it quickly for transmission to the Council and consideration by the Military Committee. The chiefs of delegations would no doubt wish to

consult their Governments; in the light of comments from the delegations, and of the appreciation of military risks, a revised Report would be prepared, for final consideration by the Council.

10. The above proposals could, it is thought, be carried out, down to the stage of submission of the revised Report to the Council, by 15th December, provided that replies to the Questionnaire are received between 15th September and 11th October. It is hoped that in the course of ten weeks running from 15th September to 22nd November, the first draft of the Report may be completed. This timetable gives four to eight days for each country study, assuming that two teams can work simultaneously. These four to eight days would not, of course, be consecutive. During the latter part of the exercise, i.e. 23rd November to 15th December, a full two weeks would be available to delegations for the study of the draft Report. A detailed timetable, assuming that the last country reply is received not later than 11th October, is attached at Appendix II.

11. The objective of the Review and Report will be to establish the firm goals of the Organisation for 1953 and the obligations to be assumed by each country toward these goals. But while each country's programme will be analysed with this in view, the amount of time available for the examination will of course be limited. It will not suffice for the comprehensive following-up and revision of each country's plans. In any case, the outcome of the Ministerial meeting may involve some further detailed reconsideration of these plans. It is therefore suggested that the discussion of each country's programmes should be resumed in turn during the early months of 1953, constituting the process of 'continuous review' envisaged at Lisbon, and facilitating the development of more precise planning goals for years subsequent to 1953.

PROVISIONAL CONSTITUTION OF EXAMINING GROUPS

A. Classification by Examining Countries

<u>Examiners</u>	<u>No. of Countries Examined</u>	<u>Countries Examined</u>
Belgium	4	France, Italy, Netherlands, U.K.
Canada	3	Denmark, Portugal, U.S.A.
Denmark	3	France, Netherlands, Portugal
France	7	Belgium, Canada, Italy, Netherlands, Turkey, U.K., U.S.A.
Greece	1	Denmark
Iceland	1	Norway
Italy	4	Canada, Greece, Turkey, U.S.A.
Luxembourg	1	Portugal
Netherlands	4	Belgium, Iceland, Norway, Turkey
Norway	3	Iceland, Netherlands, U.K.
Portugal	3	Denmark, Greece, Iceland
Turkey	4	Greece, Iceland, Norway, Portugal
U.K.	5	Belgium, Canada, France, Italy, U.S.A.
U.S.A.	9	Belgium, Canada, Denmark, France, Greece, Italy, Norway, Turkey, U.K.

B. Classification by Countries Examined

<u>Countries Examined</u>	<u>Examiners</u>
Belgium/Luxembourg	France, Netherlands, U.K., U.S.A.
Canada	France, Italy, U.K., U.S.A.
Denmark	Canada, Greece, Portugal, U.S.A.
France	Belgium, Denmark, U.K., U.S.A.
Greece	Italy, Portugal, Turkey, U.S.A.
Iceland	Netherlands, Norway, Portugal, Turkey.
Italy	Belgium, France, U.K., U.S.A.
Netherlands	Belgium, Denmark, France, Norway
Norway	Iceland, Netherlands, Turkey, U.S.A.
Portugal	Canada, Denmark, Luxembourg, Turkey
Turkey	France, Italy, Netherlands, U.S.A.
U.K.	Belgium, France, Norway, U.S.A.
U.S.A.	Canada, France, Italy, U.K.

TIMETABLE FOR ANNUAL REVIEW

(from receipt of last country reply, assumed to arrive on 11th October)

DECLASSIFIED - PUBLIC DISCLOSURE / DÉCLASSIFIÉ - MISE EN LECTURE PUBLIQUE

	Number of weeks needed for operations by:			Date of completion of operations
	Staff Groups	Working Annual Review Committee	Council	
1(a) Statistical examination, preparation of summary tables for the country concerned..... concurrently with:	2			25th Oct.
(b) Preparation of country summary and draft questions distributed to all delegations.....		2		25th Oct.
2. Comments by delegations, revision and distribution of summary and questions, completion of discussion with country delegates..		1		1st Nov.
3(a) Completion of part of the report and annex relating to country..... concurrently with:	1			5th Nov.
(b) Completion of subject chapters, in the light of country examinations....	1			5th Nov.
4. Completion and adoption of draft Report.....			2	22nd Nov.
5. Review by Permanent Representatives and Military Committee.....			2	5th Dec.
6. Revision of draft report and re-submission to Council.....			1	13th Dec.