

19th April, 1967.

To : Secretary General, Chairman of the Special Group on the Future
Tasks of the Alliance

c.c. ASG for Political Affairs
Mr. Chapman
Mr. de Buriel

Directeur du Cabinet
Mr. van Campen
✓ Mr. Leconte

Acting ASG for Economics and Finance
Dr. Bühling
Mr. Thiébault

Deputy Secretary General
Mr. de Camaret
Mr. Tansever

Executive Secretary
Head, Conference Service

From: F.C. Menne, Secretary of the Special Group on the Future
Tasks of the Alliance

Work Programme of the 4 Sub-Groups

Attached please find for your information the time schedule for the next round of meetings of the four sub-groups as agreed in their first round of meetings.

2. May I recall to you on this occasion that you emphasised in your introductory statement as Chairman of the Special Group on 17th April, 1967 that:

" . . . All papers to be considered at Ministerial meetings must go to capitals at least two weeks in advance. This requires that the Special Group complete its Progress Report - which means discussing and preparing it - no later than the 29th of May. This in turn means that the sub-groups must have their reports - whether interim or final, but I imagine: interim - completed for discussion and co-ordination in the Special Group no later than the 15th of May. Finally, on this occasion, let me recall that a special meeting of the Special Group at a high political level is still envisaged in completing this phase of our study, and most appropriately should take place in the second half of May."

(Signed)

F. C. Menne
MENNE

Time Schedule for meetings of Sub-Groups 1 - 4

- Sub-Group 1 17th April, 1967
11th May, 1967 at 10 a.m. (and possibly 12th May)
- Sub-Group 2 17th April, 1967
25th April, 1967 at 10.30 a.m. and 3 p.m. (to be
chaired by Ambassador de Staercke)
8th May, 1967 at 10.30 and 3 p.m. (to be chaired by
Mr. Spaak, Ministre d'Etat)
- Sub-Group 3 18th April, 1967
16th May, 1967
(last days of May: interim report to be ready)
- Sub-Group 4 18th April, 1967
(before 15th May, 1967: Rapporteur to forward short
report to Special Group)
23rd May, 1967 at 10.30 a.m. and 2.30 p.m.