

NORTH ATLANTIC MILITARY COMMITTEE
COMITE MILITAIRE DE L'ATLANTIQUE NORD

MCM-166-58

22 November 1958

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MEMORANDUM FOR THE MEMBERS OF THE MILITARY COMMITTEE
IN CHIEFS OF STAFF SESSION

SUBJECT: Assistance to Delegations

1. The following information is furnished in order to assist the delegations to the Twenty-First Session of the North Atlantic Military Committee, to be held on 25 and 26 November 1958 in the Palais de Chaillot, Paris.

a. The Secretariat will be located in the Palais de Chaillot on the 4th floor, in the Passy Wing. Inquiries as to specific locations of the various members of the Secretariat should be made at the Standing Group Registry, which is located in Room A of the Paris Wing.

b. Routine matters concerning documents under consideration or the agenda should be taken up with the Secretary, Colonel Kaiser, or the MC Deputy Secretary, Colonel Mohr.

c. The Director, Brigadier General Loiret, located in the SGREP office space (Room 438), will be available for discussion of other than routine matters pertaining to documents.

d. Matters concerning the record of a meeting should be taken up with the MC Deputy Secretary.

e. Matters relating to the distribution of documents should be taken up with the Administrative Secretary, Lieutenant Colonel Wiggins, in Room B, Paris Wing. Unless otherwise advised, distribution of documents to delegations will be made in the same numbers as in April 1958.

2. In order to facilitate the work of the Military Committee, it is recommended that two copies of statements or amendments to be proposed by any delegation be forwarded to the Secretariat at least twenty-four hours prior to the meeting at which they are to be introduced. The Secretariat will translate and reproduce them. It is important that proposed statements or amendments include the name of the country making the statement or amendment, the title and date of the document concerned, and the specific changes desired. Page and paragraph numbers should be cited, as appropriate, for clarity. Unless otherwise advised by the delegation concerned, the Secretariat will circulate the statement or amendment to the other members of the Military Committee if and when it is actually made in the meeting.

REGRADED ~~NATO UNCLASSIFIED~~

Per Authority MSM-130-96

By LATHUY Date 31 Oct 57

Karo
A. E. van DISHOECK
Lt Colonel, R. Neth. Army
Deputy Secretary

Osbeo Fey

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